

## REGULAR MEETING

The Town Council of the Town of La Grange, North Carolina met in Regular Session at the Town Hall on August 4, 2008, at 7 p.m. with the following present:

Mayor Woodard H. Gurley; Mayor Pro Tem Bobby Wooten; Council Members Larry Gladney, Elliott Sutton, and Gregory Rouse; Town Manager, John P. Craft; Town Attorney, George Jenkins, Jr.; Town Clerk, Nelda H. Johnson, CMC.

Absent: Council Member George Koonce  
Council Member Clifton Harrison

Guest: 7

### **ITEMS 1, 2, 3: CALL TO ORDER, INVOCATION, WELCOME**

Mayor Gurley called the meeting to order and asked Mayor Pro Tem Wooten to give the invocation. Mayor Gurley gave a welcome to all Council Members and guest.

### **ITEM 4: PUBLIC HEARINGS**

Mayor Gurley stated that two Public Hearings were scheduled and turned the meeting over to Manager Craft.

Public Hearing No. 1: A Public Hearing to consider Proposed Amendments to Town Code of Ordinances; Chapter 38, Zoning that would allow the operation of a convenience store within a residential district.

Manager Craft stated that a Public Hearing is required to consider a request by Mrs. Toretha Jones to make the necessary changes to the Town Ordinances to enable her potential tenant to reopen the convenience store on 504 West James Street behind La Grange Elementary School.

A convenience store was opened at this location for many years and it became a non-conforming use when the Zoning Ordinance was adopted. A non-conforming use can continue until such time that the non-conforming use ceases for a period of 6 months. The store was operated as a convenience store on and off until October 2005. The property had been without electric, water, sewer and garbage services since that time until May 27, 2008, at which time the electric service was restored in the name of the property owner for repairs to the structure.

The request was addressed by the Planning Board on June 23, 2008, and again on July 28, 2008, due to the failure to properly notify the petitioner of the date and time of the Planning Board meeting at which this would have been discussed. Both times, the Planning Board unanimously recommended that the request be denied to make the necessary changes to the Zoning Ordinance or Zoning Map to allow the operation of the convenience store at that location.

When the Zoning Ordinance was enacted, it was determined that the most appropriate use of the property was residential. In review of the area, no substantial changes have occurred and the area remains much the same as it was at the time that the Zoning Map and Ordinance was adopted. The decision to rezone the property residential was based on sound planning principles and will serve to protect the values of the surrounding properties.

Manager Craft stated that there were two possible solutions that would allow the convenience store at 504 West James Street.

(1) Rezoning of the property. Rezoning is not a viable option as it would be considered spot zoning, which is illegal by North Carolina General Statutes.

(2) Amend the Zoning Ordinance to include convenience stores as permitted uses within the Residential District. Amending the Permitted Use Table to include Convenience Stores as permitted or conditional uses within the Residential District is the only real option. Consideration must be given to the effect on other properties in the area and the effect on property values.

Manager Craft stated that the recommendation of Town Staff and the Planning Staff and the Planning and Zoning Board was to deny the request to amend the Zoning Ordinance or Zoning Map to protect property values.

Mayor Gurley opened the Public Hearing for public comment.

Mrs. Toretha Jones, the applicant, stated that one of her concerns was what was the difference between the convenience store owned by Mrs. Dorethea Branch in a residential area and the store on 504 West James Street as it had been operated as a convenience store for over 30 years. This is not a new business but a reopen of a building and if we cannot use it as a convenience store, taxes will have to be paid on the building for no use. Mrs. Jones further stated that parking would not be a problem because there should not be over 3 or 4 cars parked at any one time. La Grange Elementary School is supposed to be fenced in and that would give safety to the children. The Police Department should monitor the area for people "hanging out." Also, Mrs. Jones questioned why the property was zoned residential.

David Holmes, Chairman of the Planning and Zoning Board, spoke concerning the request by Mrs. Jones. Mr. Holmes stated that at the two Planning and Zoning Board Meetings that the request was denied unanimously. One adjacent property owner, William Graham, did attend both meetings and spoke in opposition of the request.

Heith Harrison, Code Enforcement Officer of the Town, spoke citing several problems with the request. The requested use of the property is non-conforming according to the Town's ordinances, there are 3 structures on the property which also makes it a non-conforming use and the parking requirements are not met.

Manager Craft stated that he would answer Mrs. Jones' question concerning the difference between the stores on West James Street and Martin Luther King, Jr. Drive. Should Mrs. Branch's store on Martin Luther King, Jr. Drive close and be closed for six months, because it is a non-conforming use it should not be allowed to reopen. The same zoning rules would apply to both stores. Manager Craft further stated that he does not know reasons why the Planning and Zoning Board zoned the area on West James Street as residential unless it is because it has residential structures adjacent to the property on the east side as well as the west side and schools are commonly placed in a residential district.

After no further public comments, motion was made by Mayor Pro Tem Wooten, seconded by Council Member Sutton to close the Public Hearing. Motion carried 4-0 in favor of motion.

Motion was made by Council Member Sutton, seconded by Mayor Pro Tem Wooten to accept the recommendation of the Planning and Zoning Board to deny the request. Council Member Sutton and Mayor Pro Tem Wooten voted in favor of the motion. Council Member Gladney and Council Member Rouse voted against the motion. The vote being two in favor and two against the motion, Mayor Gurley voted to break the tie and voted against the motion. Motion failed 3-2.

Motion was made by Council Member Gladney, seconded by Council Member Rouse to amend the current Zoning Ordinance to allow the operation of a convenience store in a Residential -5 Zoning District. Council Member Gladney and Council Member Rouse voted in favor of the motion. Mayor Pro Tem Wooten and Council Member Sutton voted against the motion. The vote being two in favor and two against the motion, Mayor Gurley voted to break the tie and voted against the motion. Motion failed 3-2 to amend the Zoning Ordinance.

Motion was made by Council Member Gladney, seconded by Council Member Rouse to table the public hearing concerning Mrs. Jones' request. Council Member Gladney and Council Member Rouse voted in favor of the motion. Mayor Pro Tem Wooten and Council Member Sutton voted against the Motion. The vote being two in favor and two against the motion, Mayor Gurley voted to break the tie and voted against the motion. Motion failed 3-2.

Council Member Wooten made a motion to reaffirm the recommendation of the Planning and Zoning Board. Council Member Wooten withdrew his motion.

David Holmes, Chairman of the Planning and Zoning Board, requested to speak again. Mr. Holmes stated that at the second meeting Mrs. Jones spoke stating that she felt Planning Board member Mrs. Dorethea Branch should be excused from voting as Mrs. Branch was a conflict of interest because she owned a convenience store in a residential district and a school was in the area as well. Mr. Holmes excused Mrs. Branch from voting on the request.

Council Member Sutton made a motion to reconsider tabling the public hearing concerning Mrs. Jones's request. Council Members Sutton, Gladney and Rouse voted in favor of the motion. Mayor Pro Tem voted against the motion. Motion carried 3-1 in favor of motion.

Manager Craft stated that Mrs. Jones's request would be reconsidered at the September 8, 2008, Town Council Meeting.

Public Hearing No. 2: A Public Hearing to consider a proposed Amendment to the Town's Official Traffic Map that would prohibit truck traffic on John Street and Hickory Street.

Manager Craft stated that Mr. Ned Britt had asked to be placed on the agenda desiring the Town Council to consider eliminating truck traffic on John and Hickory Streets because large trucks routinely drive in the area and according to Mr. Britt have left "ruts" on the side of the road in his yard and caused damage. The area that Mr. Britt is speaking of is actually part of the right-of-way for the street. The Town does have a right-of-way along the streets in which to run water, sewer, electricity, storm water, etc. lines. The right-of-ways of the streets are generally maintained by the adjoining property owners.

Manager Craft stated that the most common reasons to prohibit truck traffic are:

- Protect the safety of the public
- Elimination of unnecessary impediments to traffic
- Roads are unsafe on which to operate a truck
- Roads/roadway is insufficient to handle traffic due to height, width, physical condition (can't support weight)

Mr. Jeff Jones was notified of Mr. Britt's request as he commonly operates trucks on these streets. All the property owners on both John Street and Hickory Street were notified as well.

Manager Craft stated that he had spoken with Interim Police Chief Jerry Davis and ask him for his recommendation relative to Mr. Britt's request and his recommendation was to make no changes to the Official Town Traffic Map.

Mayor Gurley opened the Public Hearing for public comment.

Mrs. Toretha Jones, 108 Ash Street, wife of Jeff Jones, spoke stating that her husband did drive trucks and had to use John and Hickory Streets to get home and she could not see how the Town could tell them that he couldn't drive the truck home. Mrs. Jones stated that Mr. Jones did have a second driver that comes sometimes and pick up equipment and uses these streets but as far as thru traffic there were not a lot of trucks going in and out and this was not an everyday occurrence. Mrs. Jones stated that she

did not understand the issue but her husband and Mr. Britt did have personal problems and Mr. Britt finds reasons to complain to the Town. Mrs. Jones stated again that her husband was just driving the truck to get home.

Ned Britt, 201 Hickory Street, stated that over the years tractor trailer trucks have come into the community with few problems. Lately trucks have gotten larger and longer and our streets are not designed for commercial tractor trailer trucks empty or loaded. Mr. Britt stated that he believes that Mr. Jeff Jones operated three of these trucks and also has other drivers. Mr. Britt stated that the problem was that these trucks come onto his property from time to time trying to make the turn from John Street onto Hickory Street and there is not enough room to stay on the paved street. These trucks come onto his property and he does not want the tractor trailer trucks on his property. Commercial businesses have to pay the State of North Carolina to operate of the highways and streets. Mr. Britt further stated that if they wanted to drive on his property, he wanted to be compensated too. Mr. Britt did state that there was a personal problem between him and Mr. Jones as Mrs. Jones had indicated and Mr. Jones had told him to stay off of his property unless he had permission. As far as Mr. Jones trying to get home from work he had no problem as he was willing to work with anyone; but, no one had said anything to him that they were sorry about having to come on his property sometimes to make the turn. Mr. Britt stated that he did not want his property defaced and he did what Mr. Jones asked him to do, stay off his property, and he did not want Mr. Jones' or anyone else's commercial or noncommercial tractor trailer trucks rolling on his property. Mr. Britt stated that he did not intend for anyone to roll on his property without compensation as he thought it was only fair and right. Mr. Britt stated that he was not trying to create a problem for a person trying to come home from work but was trying to protect his property and he had a right to do that.

Glen Royster, truck driver, stated that he shared equipment with Jeff Jones and he had permission to go on Mr. Jones' property. Mr. Royster further stated that he has a son that also drives a tractor trailer truck in this area. He stated that he went over to the area in question today and he did not see any type of damage along the roadway of Mr. Britt's property. There is enough space to make the turn without getting on the grass; but, from time to time if the trucks do get on the grass that it is not more than an inch or two. Mr. Royster stated that the reason the drivers come in through John and Hickory Streets, it is easier to make the loop and exit on Forbes Street. There are two houses on John Street and to his knowledge Mr. Jones has not received any complaint from those residents; Mr. Britt is the only person that has complained. The trucks may pass Mr. Britt's house about three times a week.

There being no further comments concerning Mr. Britt's request, motion was made by Mayor Pro Tem Wooten, seconded by Council Member Sutton to close the public hearing. Motion carried 4-0 in favor of motion.

After discussion by the Town Council, no action was taken.

#### **ITEM 5: PUBLIC COMMENT PERIOD**

None

#### **ITEM 6: AMENDMENT(S) TO AND APPROVAL OF THE AGENDA**

Motion was made by Council Member Sutton, seconded by Council Member Gladney to approve the original agenda. Motion carried 4-0 in favor of motion.

#### **ITEM 7: CONSENT AGENDA**

- a. Approval of Minutes
  - i. June 2, 2008 Regular Session Minutes
  - ii. June 9, 2008 Special Session Minutes
  - iii. June 11, 2008 Special Session Minutes
- b. Approval of Resolution Declaring Municipal Property as surplus and

authorizing the Town Manager to dispose of the property on Gov Deals. Copy of Resolution No. 2008-08-210 hereto attached and filed in Resolution Book III.

- c. Approval of Resolution Accepting the Annual Settlement of the Lenoir County Tax Collector 2007-2008 Fiscal Year. Copy of Resolution No. 2008-08-211 hereto attached and filed in Resolution Book III.
- d. Approval of Ordinance Amending the FY 2007-2008 Budget Ordinance. Copy hereto attached.

Motion was made by Council Member Gladney, seconded by Council Member Rouse to approve the Consent Agenda. Motion carried 4-0 in favor of motion.

#### **ITEM 8: NEW BUSINESS**

##### **ITEM 8A: APPROVAL TO PURCHASE PROPERTY KNOWN AS 140 & 142 SOUTH CASWELL STREET, CURRENTLY OWNED BY LIVING HOPE LODGE #507 (LENOIR COUNTY MAP NUMBER 356605182421)**

Manager Craft stated that at the June 2, 2008, Closed Session Council Meeting it was discussed that the Town had entered into discussions with the Trustees and members of the Living Hope Lodge #507 to acquire the property. Manager Craft stated, as directed, he made an offer to the Lodge and the Lodge has indicated their willingness to accept the offer. Attorney Jenkins has completed the title search and to make the purchase official the Town Council will need to approve the purchase again in open session and instruct the Mayor, Town Manager and Town Clerk to execute all necessary documents to formally acquire the aforementioned property.

Motion was made by Council Member Gladney, seconded by Mayor Pro Tem Wooten to direct the Mayor, Town Manager and Town Clerk to execute all necessary documents to formally acquire the property at 140 and 142 South Caswell Street now belonging to Living Hope Lodge #507 for \$5,000 (Five Thousand Dollars). Motion carried 4-0 in favor of motion.

##### **ITEM 8B: DISCUSSION RELATED TO CHANGES IN SOLID WASTE COLLECTION AS REQUIRED BY THE LENOIR COUNTY LANDFILL**

Manager Craft asked Tyrone Morgan, Public Works Superintendent, to speak concerning this item.

Mr. Morgan spoke stating that recently he had conversation with the persons in charge of the Lenoir County Landfill. Mr. Morgan gave each Council Member a handout with information and stated that the Lenoir County Landfill had a State inspection in June and the way trash is being disposed is going to have to change. There are different sections of the landfill where trash is taken and the way the Town picks up, most of the trash is mixed. When the Town's personnel carried trash to the landfill the latter part of last week, they were informed that the Town was not bringing the trash in properly. The present disposal rate is \$39.00 per ton and with mixed trash; the Town is charged a triple rate. If the Town employees stop and separate all items according to their regulations the town would be charged the normal rate. If the Town tries to dispose of mixed trash, which the County does not want, the County is going to get fined by the State. If the Town continues to pickup mixed trash, there are two options, take the trash to Goldsboro or Greenville or find another way to dispose of mixed trash.

Mr. Morgan stated that he needed direction from the Council as he would like to enforce the Town's ordinance on how trash is placed at the curb. If citizens do not separate their trash when placed out to be picked up, the Town should refuse to pick it up. When the landfill charges a higher rate, it could cause the citizens to pay more money. Mr. Morgan requested that the Council allow him to send out a memo or letter to the citizens and try to educate them on the regulations and if they do not separate their various kinds of trash, it will not be picked up.

Manager Craft stated that when the next utility bills are mailed, a detailed letter can be included in the mailing to the Town's customers. As customers place items at the street it should be separated at that time in a manner that the Town can pick up. The new collection system will help with this problem in that it will help separate these items, but will not help those who put additional items on the curb in mixed piles. Manager Craft stated that he would have a new ordinance prepared to be considered at the next meeting concerning our new collection system and schedules.

**ITEM 8C: DISCUSSION RELATED TO THE STREETScape PLANTING ALONG EAST WASHINGTON STREET**

Manager Craft stated many of the Bradford Pear trees were severely damaged or destroyed during a recent storm. In 1996 the State installed the trees contingent upon the Town maintaining them. Since the Town has been charged with maintaining the trees, the Town should replace them but may have some latitude on deciding what type of tree to plant as Bradford Pears are not the best option. Manager Craft stated that he would like the Council to consider replacing the trees and to use crepe myrtle trees and asked the Council for permission to discuss the replacement trees with Monrovia Growers or with the State Beautification Project to select an alternate tree and planting time.

Motion was made by Mayor Pro Tem Wooten, seconded by Council Member Sutton to allow Manager Craft to use his discretion for the replacement trees on East Washington Street. Motion carried 4-0 in favor of motion.

**ITEM 8D: APPROVAL OF CLEAN WATER MANAGEMENT TRUST FUND GRANT AGREEMENT AND INSTRUCT MAYOR, CLERK, AND TOWN MANAGER TO EXECUTE NECESSARY DOCUMENTS ACCORDINGLY (CWMTF PROJECT NUMBER: 2005B-509) – REUSE PROJECT**

Manager Craft stated that the grant was for \$1,155,000 and was amended from its original purpose due to some complications. The purpose of the grant was altered to facilitate the re-use project that would transport water from our Wastewater Treatment Plant to our new park facility on North Caswell Street.

Motion was made by Council Member Gladney, seconded by Mayor Pro Tem Wooten to accept the Clean Water Management Trust Fund Grant (Project Number 2005B-509) direct the Mayor, Town Manager and Town Clerk to execute the grant documents. Motion carried 4-0 in favor of motion.

**ITEM 8E: APPROVAL OF CLEAN WATER MANAGEMENT TRUST FUND GRANT AGREEMENT (CWMTF PROJECT NUMBER: 2007-522) – WWTP UPGRADE**

Manager Craft stated that this grant was for approximately \$580,000 and was a revised contract with the Clean Water Management Trust Fund for the improvements at the Wastewater Treatment Plant.

Motion was made by Council Member Rouse, seconded by Council Member Gladney to formally accept the Clean Water Management Trust Fund Grant (Project Number 2007-522) and direct the Mayor, Town Manager, and Town Clerk to execute the grant documents. Motion carried 4-0 in favor of motion.

**ITEM 9: UNFINISHED BUSINESS**

**ITEM 9A: APPROVAL OF A REVISED ELECTRIC RATE SCHEDULE**

Manager Craft stated that the Town was faced with an increase in wholesale electric rates by 14% effective immediately from the North Carolina Eastern Municipal Power Agency. The additional cost to the Town would be approximately \$420,000 annually and the Town's rates must increase to generate revenue necessary to pay the Town's bills.

Manager Craft stated that he had studied the rate increase's impact thoroughly. The Town now has a small part of ownership in the Harris, Brunswick Units 1 & 2 Nuclear Plants and also in the Mayo and Roxboro Coal Plants; energy costs are rising globally; coal, nuclear, financing, transmission and operation costs are increasing.

A rate increase must be implemented immediately to avoid having to raise rates even higher to recover lost revenue due to failure to raise rates earlier. Manager Craft gave several scenarios showing the cost of 1,000 kwh and 1,500 kwh with an increase of 12.5%, 12.8%, and 13.0%.

After continued discussion concerning the revision of the Town's electric rate schedule, motion was made by Council Member Sutton, seconded by Council Member Rouse to approve an increase of 12.8% to the Town's retail electric rates. Motion carried 4-0 in favor of motion.

#### **ITEM 9B: INFORMATIONAL ITEM – ELECTRICITIES ANNUAL MEETING**

Manager Craft reminded all Council Members that were planning to attend the ElectriCities Annual Meeting August 7 – August 9, 2008, to please confirm their departure date.

#### **ITEM 9C: DISCUSSION RELATED TO AND APPROVAL OF THE MINIMUM QUALIFICATIONS FOR AND THE PROCESS TO BE UTILIZED TO SELECT A NEW POLICE CHIEF**

Manager Craft stated he knew that it was his responsibility to recruit and hire as Personnel Manager and that the hiring of a new police chief was very important to the citizens and the operation of the Town and he wished to discuss the procedure for which he planned to follow for the selection of a new chief of police. Manager Craft stated that he was asking approval from the Council on the following procedure:

1. Define Minimum Qualifications
  - a. 10 years of Law Enforcement Experience
  - b. Investigative Experience Required
  - c. 4 Years of progressive administrative/supervisory experience (management experience is preferred)
  - d. Possession of North Carolina Drivers Licenses (or must be able to obtain immediately upon hiring)
  - e. High School Graduate
  - f. Intermediate Law Enforcement Certification (Advance Preferred)
  - g. Live or relocate to within 10 miles of La Grange (Residency Preferred)
  - h. Possession of North Carolina Law Enforcement Certification
  - i. Submittal of North Carolina Criminal Justice Training and Standards Commission's Personal History Statement (Form F-3)
  - j. Meet all requirements as specified by the North Carolina Criminal Justice Training and Standard Commission
2. Approval Procedure
  - a. Advertise and accept applications
    - i. Advertise in Southern City, League Letter and Weekly Gazette, Kinston Free Press, Goldsboro New Argus, and online with the League, and ElectriCities
  - b. Manager to review applications and sort into two categories
    - i. Meets minimum qualifications
    - ii. Does not meet minimum qualifications
  - c. Manager to present Council with copies of all applications received sorted into two categories (meets qualifications, does not meet qualifications)
  - d. Council to review the applicants who met minimum qualifications and narrow the list down to those applicants to take part in the assessment center. From those interviewed and the results of the assessment center, the Town Manager will hire the new Police Chief (if an acceptable candidate is found within the candidates that participate in the assessment center)

- e. Candidates to be interviewed to go through an assessment center which will include the following:
  - i. Candidates will be provided a written list of questions to respond to and returned in advance of the assessment center
  - ii. Candidates will also be provided an inbox exercise to complete and return in advance of the assessment center
  - iii. Candidates will be interviewed during the assessment process three times. During the interview:
    - 1. One interview will be conducted by a group of four (4) citizens from La Grange. It is the Manager's intent and recommendation to utilize the citizen panel to ensure that the public is involved in the process, which should help increase the likelihood that the Chief will be accepted by the majority of the public. The Manager recommends that the following citizens be included on the citizen panel:
      - a. Dorethea Branch
      - b. Bob Rouse
      - c. Johnny Sheppard
      - d. To be Determined
    - 2. A second interview would be conducted by a group of four (4) Municipal and Government Officials. This group would be comprised of two Town Managers, and two law enforcement professionals. This group would ask, at a minimum, a prepared list of questions provided by the Town Manager, and any other follow up questions that arise from the candidate's answers to the predetermined questions provided. A list of the persons will be provided to the Council that the Manager intends to utilize for the process prior to formalizing it.
    - 3. A third interview would be conducted by the Town Manager.
- f. Upon the conclusion of the interview sessions, both panels and the Manager will independently rank the candidates. After this has been completed independently, the Manager will meet with the panels and will discuss and review their recommendations. The panels' recommendations will be combined with the Manager's to determine the overall ranking.
- g. After this is completed, the Council will be informed of the results and briefed on the course of action to be taken on the candidate(s) that will advance to the next stage of the process.
- h. Once the top candidate is determined a thorough background investigation will be conducted by an outside investigative agency that will include both a criminal and financial background check. If there are no problems discovered during the background investigation, the Manager will notify the candidate that he will be visiting the towns/cities in which the candidate has previously worked and will interview supervisors, council members, citizens, and business owners to get a first hand impression of the candidate's previous performance. If he/she is still interested in the position, the Manager will conduct the interviews as detailed above.
- i. If the background checks result in no detrimental findings, the Manager will make a conditional offer to the successful candidate. This offer will be contingent on the candidate's passing the pre-employment drug screening and agreeing to relocate to a residence within the specified area as determined by the Town Council in the first step of the process.
- j. If the candidate's drug screening reveals no problems and agrees to the stipulations in the conditional job offer, the successful candidate will be hired.

Council Member Gladney questioned the citizen panel stating that one person on the recommended list was already serving on an advisory Board with the Town.

Council Member Rouse stated that he felt the person hired should be required to have at least a two year associate degree.

Council Member Sutton stated that the police chief should be required to live in Town.

Motion was made by Mayor Pro Tem Wooten, seconded by Council Member Sutton that the Minimum Qualifications as outlined by the Town Manager be accepted.

A substitute motion was made by Council Member Rouse that the potential candidates for police chief be required to have the minimum of a two year associate degree. Motion died for lack of a second.

Mayor Gurley called for a vote on the motion by Mayor Pro Tem Wooten, seconded by Council Member Sutton that the Minimum Qualification as outlined by the Town Manager be accepted. Motion carried 3-1 in favor of motion. Council Member Rouse opposed.

Manager Craft stated that he would like to present to the Town Council at the next Council Meeting, September, the selection process and the individual persons (citizens group and professional group) that are being utilized for this selection process for approval and then a time line could be established.

#### **ITEM 10: CLOSED SESSION**

Motion was made by Mayor Pro Tem Wooten, seconded by Council Member Sutton to go into Closed Session as authorized by N.C.G.S. 143-318.11(a) (4) (5) (6). Motion carried 4-0 in favor of motion.

Motion was made by Mayor Pro Tem Wooten, seconded by Council Member Sutton to adjourn. Motion carried 4-0 in favor of motion.

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Nelda H. Johnson, CMC, Town Clerk

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Woodard H. Gurley, Mayor